

St. Paul's ECW Annual Meeting Minutes

January 28, 2024

Below are the current ECW Board Officers:

Sylvia Wheatly	President
Meg Risser	Vice President
Mary Duane Hale	Treasurer
Jean Kiesow	Secretary
Diane Meelheim	Past President

Call to Order

The meeting was called to order. Sylvia Wheatly welcomed all attendees. The ECW Prayer was said by all.

Broad Street Clinic Guest Speaker

Diane Meelheim introduced Lou Johnson, Broad Street Clinic's new Executive Director, our Guest Speaker for this meeting. The highlights of Lou's speech follow:

The Broad Street Clinic was founded in 1993 by county physicians and other concerned citizens as a private non-profit, free health clinic serving the adult residents of Carteret County and surrounding areas. They celebrated their 30th anniversary in 2023 and treated three thousand patients in 2023. Its mission is to provide access to medical care for the uninsured and low-income population in our community.

The Clinic is open Monday through Thursday. Monday and Tuesday mornings are patient days when volunteer Doctors, Nurse Practitioners, and Nurses work up and see patients. The Specialties that are covered: Internal Medicine, Dermatology, Endocrinology, Pulmonology, Cardiology, and Podiatry (new in February). Thursday is Pharmacy Day when the volunteer Pharmacy manager and volunteer pharmacists prepare up to five hundred prescriptions for on average 150 patients.

A Dental bus run by the North Carolina Baptist Men's Association and staffed by local volunteer dentists and hygienists comes to the Clinic on an average of once a quarter. Patients are seen and treated on Friday and Saturday; up to 30 patients may be seen on Friday and 25 on Saturday. In addition to the bus, patients may be seen by a dental hygienist on Wednesdays. A new program at the clinic is a partnership with the dental program at Carteret Community College. Students have begun to use the space at the clinic.

Dr. Patterson, a local Optometrist, sees Broad Street Clinic patients at his office for a reduced rate which is covered by the clinic. Also, the Lions Club helps by providing eyeglasses.

Post meeting note: There is a Lions Club box for eyeglasses in the Parish Hall.

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There are 15 paid staff members. The clinic is truly blessed for the volunteer support from St. Paul's and other charitable organizations in our community. Out of 33 weekly volunteers, St. Paul's provides 17. See **Attachment #1 - St Paul's Volunteers at the Broad Street Clinic.**

More volunteers are always needed! A medical background or special skills are not required. Activities such as answering the phone, greeting patients, entering data, collecting data are needed. Please call the clinic if you'd like to learn more about volunteer opportunities.

2023 Old Homes Tour Luncheon - Sarah Jo Safrit

The Old Homes Tour Luncheon bread makers, Ann Carter and Len Gilstrap, have retired after supporting this popular fund raiser for many years. ECW is grateful for their tireless energy and generous contributions over the years!

A cold plate menu is currently under development. Although not finalized, chicken salad, egg salad, and pimento cheese are likely candidates. Another side will be available. No veggie dip or chips this year. There will be hot dogs!

Vicki Morris is Co-Chair of the OHT Luncheon along with Sarah Jo, however, Vicki will be away on the dates of the Luncheon itself. Therefore, Sarah Jo is asking for a volunteer with knowledge of compiling donated ingredients into a final product to assist on Thursday before the lunch. Please contact Sarah Jo if you'd like to help out with this activity.

The Old Homes Tour Luncheon is June 28 (Fri) & 29 (Sat), 2024. Helpers are needed on these dates and Thursday before to prepare the donated food items. This year the helper schedule for Friday and Saturday will be split into two shifts.

ECW Business

2023 ECW Annual Meeting Minutes – Meg Risser

The 2023 ECW Annual Meeting Minutes were distributed at the meeting. Meg asked that all members present review them and a vote would be taken at the end of the meeting. A vote was taken near the end of this meeting and the 2023 Minutes were approved.

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Treasurer's Reports – Mary Duane Hale

- The Old Homes Tour Luncheon proceeds benefit the Broad Street Clinic.
 - \$4000 donated in 2023
- Bazaar Financials
 - See **Attachment #2 2023 ECW Harvest Bazaar Financial Details** for a breakdown of income, expenses, sales (online, in-person, The Exchange), and the specific area.
- ECW 2024 Budget
 - The proposed 2024 ECW Budget was distributed in the meeting.
 - A vote was taken and the proposed budget was approved.
 - See **Attachment #3 – St. Paul's ECW Approved 2024 ECW Budget**
- St. Paul's cookbook, *Let Us Keep The Feast In Historic Beaufort*, continues to provide income. Ginny Gordon's and Dee Gee's Gifts and Books are the primary buyers.
- The ECW bank balance is \$47,778.56 as of January 28, 2024.

Reports/Announcements

2023 Fall Social - Sylvia Wheatly

The 2023 ECW Fall Social was held on September 24, 2023, at **1100 On Arendell**, an exquisitely restored wedding and event venue steeped in history, elegance, and southern charm, as noted on their Facebook page. The event was well-attended with the upcoming Harvest Bazaar the main topic of conversation. Nancy Smith and Donna Ivey, Co-Chairs of the Bazaar Sit-Down Luncheon, donned their chef hats and aprons. They were prepared with sign-up posters for food donations and help needed to support the Sit-Down Luncheon.

2023 Bazaar Assessment - Jean Kiesow

- 2023 Format Changes – All Successful!
 - Return of the Sit-Down Luncheon was a big success!
 - Day of Bazaar changed from 2nd to 1st weekend in November
 - In-Person Bazaar for 2024 is November 2, 2024
 - Pick-up of Online Sales Purchases on the same day as the In-Person Bazaar
 - Increased traffic
 - The Exchange was introduced in 2023 and was also a big success!
 - Online 1 month before the Baked Goods, Frozen Foods, and Country Store Sale
 - Need a Co-Chair
- Co-Chair Changes
 - Most Co-Chairs are returning.

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- Jewelry and Accessories
 - Anna DeButts and Eva Higgins are retiring.
 - Dale Pulley who joined as 3rd Co-Chair in 2023 will return as Co-Chair.
 - Donna Ivey will join Dale as Co-Chair.
- Holiday Room
 - Lynda Phillips is retiring.
 - Laura Mosier will join Sandra Howarth as Co-Chair.
- Open Co-Chairs
 - Bazaar Co-Chair – Jean returning for 2024. Need a Co-Chair to work with Jean with an eye toward taking over in 2025. The 2024 format will be the same as the 2023 format and this process is well-documented. Would like a shadow too.
 - 2 Sit-Down Luncheon Co-Chairs
 - The Exchange Co-Chair
- The Exchange will return!
 - Accommodate parishioners who would like to make their donations before October.
 - Progress has been made on storage.
 - The Office Building attic has been better organized and some space is available for items we can get up the stairs.
 - The shed behind the parking lot has been cleaned out a bit and organized. The freezers are now being stored in the shed.
 - After Easter we'll communicate via our church emails when we're able to accept donations with instructions.
 - Need a Co-Chair
- Unique Treasures Rebranding
 - Many of our shoppers look for the Unique Treasures section. It's a legacy of the Bazaar and they're disappointed if it's not there.
 - In 2023 we had a small Unique Treasures section in the Second-Go-Round (under the tent). Many reasonably-priced items didn't sell. Similar experience in the Jewelry/Accessories room. Some of these items were pulled out at the end and put on The Exchange (Holiday).
 - Much interest and discussion at the December 3rd Co-Chairs meeting held to bring back UT and rebrand it.
 - Need to gather interested parishioners to explore the rebranding concept. Will communicate via church emails.
 - Need 2 Co-Chairs.

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2024 Lenten Retreat - Meg Risser

The 2024 ECW Lenten Retreat will be held on March 16, 2024, from 9:30am to 2:30pm, at the Trinity Center in Pine Knoll Shores. The cost is \$30 which includes lunch. Pre-registration dates are February 23rd to March 8th.

The lead speaker is Rev. Michelle Bullock of St. Peter's Episcopal Church in Swansboro, NC. The Reverend's bio follows:

- Rector at St. Peter's Episcopal Church
- Ordained to priesthood in Philadelphia in 2019
- Serves on Liturgical Commission as Chaplain for New Beginnings
- Past Chair of the Episcopal Farmworker Ministry
- Lives in Beaufort with her family and hound dog, Lila

The retreat topic will be Prayer Practices:

- Ways to use our bodies
- Crafts
- Coloring
- Other Kinesthetic means

Upcoming Diocesan ECW Meetings - Mary Duane Hale

- Spring – TBA (April or May)
- Summer – August 14, 2024, Trinity Center Pine Knoll Shores

Patti Dill Scholarships

- Micah Evans and Satchel Lasky (gap year) were each given \$1000.

Church Periodical Club (CPC)

- A total of \$696 was donated to CPC
 - \$546 was raised from collections.
 - \$150 from the ECW Budget

United Thank Offering (UTO)

- The 2023 contributions will roll into the 2024 collections in the Spring and Fall.

New Business

There was no new business.

The meeting was adjourned.

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**Attachment #1
St Paul's Volunteers at the Broad Street Clinic**

Below is a list of St. Paul's members and their role who contributed their time and talent to the Broad Street Clinic on a regular basis in 2023.

- Barbara Bryan – Office Volunteer
- Ann Carter - Nurse
- Allison DuBuisson - BOD
- Norma Gardner - Staff
- Art Klose - Doctor
- Mary Katherine Lawrence - Doctor
- Tammy Lee - BOD
- Diane Meelheim - FNP
- Bette Monaghan - Nurse
- Dick Ogus - Nurse
- Meg Risser - Nurse
- Bedford Smith – BOD (has moved)
- Joe Smith - BOD
- Jim Stallworth - BOD
- Nancy Stephenson – Nurse
- David Talbot - Doctor
- Joe Ustach – Office Volunteer

Role	Total BSC Volunteers	Provided By St. Paul's Parishioners
Board of Directors	15	5
Doctors	13	3
FNP	2	1
Nurse	12	5
Office Volunteers		2
Staff	15	1

Note: Portions of this data provided post meeting.

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Attachment #2 - 2023 ECW Harvest Bazaar Financial Details

Income

St Paul's Exchange	4,769.75
Give Smart	8,300.94
Bazaar in person	12,450.30
<u>Donation for tent</u>	<u>1,000.00</u>
	26,520.99

Expenses

Credit card fees	615.29
Sammy- haul off	100.00
Tent	947.00
<u>Advertising</u>	<u>435.70</u>
	2,097.99

NET \$24,423.00

	<u>Give Smart (Pre-sales)</u>	<u>Square (In-Person)</u>
Baked Goods	1830.00	1493.00
Frozen Foods	2615.00	2137.00
Country Store	840.00	781.00
St. Paul's	47.00	115.00
Luncheon	915.00	1,110.00
Donations	510.00	425.25
2 nd Go Round		3332.00
Holiday		453.25
Jewelry		1791.05
Kitchen		812.75
Transaction fees	173.94	
TOTAL SALES	\$ 8,300.94	\$ 12,450.30

The Exchange	4,332.00
Holiday Mkt	415.00
Transaction fees	22.75
TOTAL SALES	\$ 4,769.75

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Attachment #3 – St. Paul's ECW Approved 2024 ECW Budget

Income

2023 Bazaar **\$24,250.00**

Expenses

Institutional Pledges:

Episcopal Relief & Development	\$ 500.00
Diocesan Bishop's Fund	\$ 200.00
Diocese of East Carolina ECW	\$ 500.00
ECW Memorial Fund	\$ 25.00
Church Periodical Club	<u>\$ 150.00</u>
	\$1,375.00

Special Projects:

St. Paul's College Scholarships	\$2000.00
Youth Mission Trip	\$ 300.00
Camp Trinity Scholarship	\$ 600.00
Dominican Republic scholarship	\$ 350.00
Episcopal Farmworkers Ministry	\$ 400.00
ECW Retreat	\$ 500.00
ECW Fall Social	\$ 100.00
Discretionary	<u>\$1555.00</u>
	\$5,805.00

Local Community Giving:

Parish Relief-Rector's Discretionary Fund	\$4000.00
Associate Rector's Discretionary Fund	\$1000.00
Autism Center	\$ 300.00
Boys & Girls Club	\$1000.00
Carteret County Domestic Violence	\$ 500.00
Carteret County Rape Crisis	\$ 300.00
Family Promise	\$1000.00
Five Loaves Ministry	\$ 500.00
Hand 2 Hand	\$ 500.00
Hispanic Ministries- VOCES	\$ 400.00
Hospice House	\$ 500.00
Hope Mission	\$1000.00
Meals on Wheels	\$2000.00
The Bridge Downeast	\$ 500.00
Salvation Army	\$1000.00
Young Life	<u>\$ 500.00</u>
	\$15,000.00

Operating Expenses:

Stamps & Greeting Cards	\$ 50.00
Software (Givesmart)	\$ 1995.00
UTO	<u>\$ 25.00</u>
	\$ 2,070.00

TOTAL **\$ 24,250.00**